

## **KENTUCKY JAILERS ASSOCIATION**

**James A. Daley, President  
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Newport, Kentucky 41071  
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### **M E M O R A N D U M**

**TO: All Vendors**

**FROM: Donna B. Miller  
KJA Conference Coordinator**

**RE: Sponsorships for 2021 KJA Fall Conference**

**DATE: August 2, 2021**

Again, let me begin by saying a big “Thank You” for your attendance and support at our 2021 Kentucky Jailers Association summer conference in Bowling Green. It was a huge success and we appreciate your participation very much. The fall KJA conference is October 4-7 in Hebron, Kentucky at the Marriott Cincinnati Airport Hotel. The registration form is attached and on our website: [www.kyjailers.org](http://www.kyjailers.org). Please fill out your forms and return them as soon as possible, as we only have sixty-four (64) booths available.

#### **PLEASE NOTE EXHIBIT SET-UP AND EXHIBIT TIMES:**

**Monday-October 4th set up from 1:00-5:00-With exhibit times being from 5:00-6:00. This time has been set aside for vendors to meet and greet all of the jailers and their staff.**

**Tuesday-October 5th set up times are from 8:00-10:00 and exhibit times from 10:00-2:00 – There will be a luncheon in the exhibit area with no classes during this time.**

**Wednesday- October 6th exhibit times will be from 10:00-1:00 with a luncheon in the exhibit area with no classes during this time. Also, if any vendors want, this is your time to do your giveaways (at approximately 12:15).**

**The following sponsorships are available for the fall conference:**

**Coffee – Monday, Tuesday, Wednesday & Thursday - \$1,000.00 each morning**

**Hospitality: Sunday, Monday, Tuesday and Wednesday nights – This entitles you to a free hospitality area, signs at registration, as well as at the hospitality area and individual sponsorship for the night you sponsor. We will also be announcing the**

sponsors during training each day. Since we do have a hospitality area, you are allowed to bring in your own drinks and food or order them from the hotel. Please let me know if you are having entertainment, so we can plan accordingly.

**Sunday Night Entertainment - \$1,500.00**

**Monday Night Entertainment – \$5,000.00**

**Tuesday Night Entertainment - \$2,500.00**

**Wednesday Night Entertainment - \$3,500.00**

**We will be having no night meals provided, so you can make arrangements to take your jailers and their staffs out to dinner.**

**We will have buffet lunches Monday, Tuesday and Wednesday and the total cost per luncheon is \$12,000. You may sponsor the entire function or one-half for \$6,000.00 or one-third for \$4,000.00.**

**ALL REGISTRATION FEES AND SPONSORSHIPS MUST TO BE PAID PRIOR TO VENDOR SET UP!!!! NO EXCEPTIONS!!!!**

**If you should have any questions, please contact me by e-mail: [dbm5421@gmail.com](mailto:dbm5421@gmail.com) or my cell phone is (502) 321-3333.**

**Registration forms for vendors are on our website: [www.kyjailers.org](http://www.kyjailers.org).**

**When making your room reservations go online to: Marriott Cincinnati Airport and go to: Group Rate is: Kentucky Jailers Association.**

**Room reservations need to be done by September 21<sup>st</sup> in order to get your discount.**

**I encourage each of you to be at our fall conference to talk to and network with each other and to meet to discuss the upcoming General Assembly!!**

**Take care and thank you in advance for your continued support! See you in Hebron!!!! It is so good to be all together again!!!!**

**DBM /s**